

Blackwell Industrial Authority

Minutes – October 21, 2015

Members present – Mike Loftis, Mike Jeffers, and Ross Cline

Members absent - Darrell Grossardt, and Steve Marquardt

Others attending – Director, John Robertson, James Menzer, Chip Outhier, Viki Eggers, Merry Whitham, Kim Ochoa

- 1) 8:02 – Quorum being present meeting called to order by acting Chair Ross Cline
- 2) Discuss and take actions in Consent Agenda - Motion to approve Mike Jeffers, second Mike Loftis, voting for Ross Cline Voting against – none
 - a) Vote to approve September 16, 2015 minutes – Motion to approve Mike Jeffers, second Mike Loftis, voting for Ross Cline Voting against – none
 - b) Vote to approve September 16, 2015 financial report - Motion to approve Mike Jeffers, second Mike Loftis, voting for Ross Cline Voting against – none
- 3) Chairman report – Ross Cline – none given
- 4) Directors report –
 - Ex-Chem building** – official notice given when lease is up in January they will be vacating property, have local company interesting in leasing facility.
 - Old HMT office** – Northern Gateway Rail in interested in office rental
 - Electron building** – Consolidated Grain & Barge has entered into a short term lease (6 month) with the potential of purchasing the facility as a grain storage/distribution operation. Consolidated Grain is located at Pier 33 east of Tulsa shipping grains internationally.
 - New Hire** – interviewed 11 individuals – multiple have the capacity to meet our needs, will be making employment offer this week.
 - Improvements to Transload building** – prospect looking for 25 year lease agreement for transload, BIA will be managing construction of offices, breakroom, restrooms, etc. meeting, standards set by client. We are currently working with clients' attorney on lease agreement once done will be sending out design/construction bid packets.
- 5) 8:12 AM –
 - i) Motion to convene to executive session – Mike Loftis moved to approved, Mike Jeffers second, voting for Ross Cline. Voting against – none
 - ii) 8:41 AM –Mike Jeffers mover to approve, second Mike Loftis, voting for Ross Cline Voting against – none
 - iii) Action, if any, form executive session – no action taken
- 6) Discussed possible lease of old school with Eric @ Helena & TJ Greenfield – will run advertisement for bids on property.

- 7) Viki Eggers Noda representative made presentation on change order illustrating adjustment on billing illustrating a lesser amount realized than that bid. Mike Jeffers moved to accept change, second Mike Loftis, voting for Ross Cline Voting against – none
Additional action taken to close out EDA grant - Mike Jeffers moved to approve, second Mike Loftis, voting for Ross Cline Voting against – none
- 8) No new business
- 9) 8:50 - motion to adjourn - Mike Jeffers moved to approve, second Mike Loftis, voting for Ross Cline Voting against – none

Chairman, Darrel Grossardt

Secretary, Mike Loftis