

## Blackwell Industrial Authority

11.18.2015 – 8:00 AM – 120 S Main, Blackwell Oklahoma

The trustees of the Blackwell Industrial Authority met in regular session on Wednesday, November 18, 2015 at 8:00 AM in the Chamber Conference Room, 120 S Main, Blackwell, Oklahoma.

Trustees Present:

Chairman	Darrel Grossardt
Vice-Chairman	Ross Cline
Secretary	Mike Loftis
1 <sup>st</sup> Assistant Secretary	Mike Jeffers
2 <sup>nd</sup> Assistant Sec.	Steve Marquardt

Others Present:

Director John Robertson  
James Menzer  
Deanna Gilliland  
Claude & Brother Williams

Trustee Not Present

1. Quorum being present Darrel Grossardt opened meeting at 8:00 AM

2. Mike Jeffers made motion to **accept the consent agenda**, Ross Cline Seconded the motion. Motion carried. Voting for: Darrell Grossardt, Steve Marquardt, Mike Loftis- Voting against - none

Mike Jeffers made motion to **accept the minutes** as presented, Ross Cline Seconded the motion. Motion carried. Voting for: Darrell Grossardt, Steve Marquardt, Mike Loftis – Voting against – none

Mike Jeffers made motion to **accept the financial report** as presented, Ross Cline Seconded the motion. Motion carried. Voting for: Darrell Grossardt, Steve Marquardt, Mike Loftis – Voting against – none

**3. Chairman report** – Welcome our new Administrative Coordinator Deanna Gilliland she came on board Monday so welcome

**4. Director's report** – John Robertson discussed Deanna coming on board we are glad she is here. She has a lot of banking background. Her job will consist of keeping different books for different organizations.

**Project Transload** still in process they hope to have a reply to our 1<sup>st</sup> lease draft back by early December. Received a 2<sup>nd</sup> version of their request so I will be putting together a design bid packet to send out June is when they want to have it leased

**X-Chem. property** on 13<sup>th</sup> street different division and we don't have a signed lease yet but we are still negotiating. I did hire Kelly Crow to clean it up, sweep and paint it. Lessee was in this week they still want it. Still negotiating on date to begin lease. X- Chem. has lease until January 2016 and they have already given us notice.

**Next era** have moved out of our facility and moved across the street they brought in an official letter that this is their last month payment received and deposited. This will be our last empty facility that will be available. I will get the key go in and get it cleaned up and ready to market. It's a 3 bay garage area but not sure of the property size. Darrell replied that the fence is pretty much the property. John mentioned that the acre or acre and half that we purchased could possibly go with that.

**Scott Moyer @ Railroad** kicking around the office where HMT used to be they are interested in that and I sent him an email and have not heard back from him yet but that's all coming together.

**FYI** when we were doing the Audit the city has a new agreement shifting responsibility to us so I had Jim Menzer look at it and we signed. Jim said it explains who is responsible for keeping the books. Filed agreement with October minutes.

**Reminder on December 3<sup>rd</sup>** we have purchased an 8 seat table and the Speaker is Bob Woodward so I will need confirmation on who is going. Simply a lunch and presentation and we will need to leave around 9:30 a.m. All attending except Ross Cline, Chip Outhier & Dennis Buss.

**5. Executive Session-** No need

**6. Adobe and 13<sup>th</sup> property** 2 lease bids that are exactly the same last time we received a hot check so we need to check new bidder out. T.J. was one and Ben Smith was the other. Mike said he did a little homework and nobody knows Ben Smith so he called T.J. and asked what he was going to do with the property. T.J. said beans on the back and us the pond for clients. Ross Cline made a motion to accept T.J. bid and Mike Jeffers seconded, motion passed

**7. Assignment of Utility easement** Darrell and John thought that this had already been done we are just adding John Andersons name to the easement. Menzer commented that this started back in April 1989 John Anderson owns everything around it and now he will be responsible for the easement. Mike Loftis made a motion to execute the assignment of easement to John Anderson and Ross Cline seconded motion passed

**8. Other new business-** nothing

**9. Motion to adjourn** Steve Marquardt made a motion to adjourn seconded by Mike Jeffers motion passed adjourned at 8:38

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Chairman, Darrel Grossardt

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Secretary, Mike Loftis

